



Donation Form

Donor Name: _____ **Company:** _____

Address: _____ **City:** _____ **State:** _____ **Zip:** _____

Phone: _____ **Email:** _____

Donor Name (to be listed at auction): _____

Name/Address of Individual for Acknowledgment Letter (if different from above): _____

Donated Item: _____

Donor Stated Retail Value: _____

Describe Donation in Detail:* (This description will be used at the auction presentation and/or in catalog.)

Donor to Provide any Display Materials

*Please include: size, color, quantity, etc. If item is a vacation or destination trip, please list all specifics such as: date, length of stay, accommodations, # of people)

***Restrictions: Please state any limitations or special restrictions.**

Certificate accompanies donor form. LEF has my permission to create the appropriate certificate for the auction.

Donor signature

(Office Use Only)

_____ **This is a tangible item to be displayed at auction**

_____ Item Accompanies Donor Form

_____ **This is an intangible Item**

ID- ITEM # _____ **DATE:** _____